

Sept 2006

Re: US Collegiate Archery Tournament Hosting

“Don’t assume anyone else is taking care of anything, and then ask for help.”

Introduction:

Tournaments:

There are many opportunities to host tournaments. Tournament “bid packages” are distributed to USA Archery clubs including collegiate clubs and can be found online at www.usarchery.org. National and other tournaments include:

US Intercollegiate Archery Championship, Indoor Nationals, Collegiate Mail-In, Team Trials, Regional, State and Local Tournaments.

Philosophy:

The goal is to increase the number of collegiate archers that have the opportunity to compete for their institutions team or as a single team member in a meaningful event.

The tournament goal is to conduct the best event the resources will allow.

This document is in has three parts;

- **References** are the sources for documentation and source of experienced tournament organizers and operators.
- **Outline**, is a listing of topics and brief description and basic concepts for Tasks, Equipment, Staff and Tournament Schedule.
- **Exhibits**, templates, sample forms and notes.

The document is a living resource, feel free to offer updates or edit for your personal use.

References:

Tournament Documents Resources:

Archery and Bow hunters Range Guideline

This AMO guide (predecessor to the ATA) has some good basic range layout information. It is the key source for the 45 feet wide side of the range safety clearance and the 120’ behind the longest target down range safety clearance.

(The Archer) <http://www.thearcher.com/resourceCentre/itemDetails.cfm?itemId=27>

Organisers Manual Outdoor Target Archery Championships (FITA)

This 1999 FITA document has good conceptual information as a guide only many of the rules have changed.

(The Archer) <http://www.thearcher.com/resourceCentre/itemDetails.cfm?itemId=22>

(FITA)

<http://www.archery.org/clients/fita/web/pdf.nsf/cd6b0b007cc30211c1256ebd0050f16d/24b7bf158fde9947c1256ede004fef32?OpenDocument>

Tournament Management and Target Checklist (USA Archery)

(USA Archery) http://www.usarchery.org/files/tournament_guide.pdf

How to Run a STAR Fita

It is a reasonable goal to run all tournaments like a Star FITA. (USA Archery)

<http://www.usarchery.org/files/How%20to%20run%20a%20star%20fita.pdf>

Target Stand

This stand holds up to tournaments using 2x4s and modified to add a horizontal and diagonal brace to the back legs.

(The Archer) <http://www.thearcher.com/resourceCentre/itemDetails.cfm?itemId=11>

(TSAA) <http://www.texasarchery.org/Documents/ScottStand/ScottStand.pdf>

Many use a tripod easel design that collapses easily.

Scorecards

The rules change; as a result the score cards change. Score cards are available in the applicable parts of the FITA Rule but are not always useable. The Arizona Jr. and Collegiate website is a source of scorecards updated for each season.

(www.azjoad.com) <http://www.azjoad.com/main/siteindex.htm#SampleForms>

See also FITA rule book.

Rules:

USA Collegiate Archery Handbook: (www.usarchery.org)

<http://www.usarchery.org/files/CollegeDivisionHandbook.pdf>

Note that some items maybe obsolete, i.e. scorecards.

You need to know the rules as it applies to tournament set up and operation only.

FITA website

[http://www.archery.org/clients/fita/web/website.nsf/\(\\$Structure\)/A286EF1BE89CF051C12570CF004DE736?OpenDocument&Query=\(FIELD+Niv01=Constitution+&+Rules\)+AND+\(FIELD+Niv02=2006+Rule+Book\)](http://www.archery.org/clients/fita/web/website.nsf/($Structure)/A286EF1BE89CF051C12570CF004DE736?OpenDocument&Query=(FIELD+Niv01=Constitution+&+Rules)+AND+(FIELD+Niv02=2006+Rule+Book))

USA Archery Website

Includes FITA rules, dress code, equipment inspection and more

<http://www.usarchery.org/usarchery/html/RulesRegulations.html>

Websites:

- FITA www.archery.org
- USA Archery (National Archery Association) www.usarchery.org
- USA Archery Collegiate <http://www.usarchery.org/usarchery/html/College.html>
- US Collegiate Archery www.uscollegiatearchery.org
- Texas State Archery Association, an overwhelming amount of information. www.texasarchery.org
- Scorecards and other information www.azjoad.com
- NFAA Rule book; for the Collegiate taking part in NFAA tournament preparation.
- (Florida Archery Association) <http://www.floridaarchery.org/rulebook.htm>
<http://www.floridaarchery.org/2005-06NFAARules.pdf>
- (NFAA) <http://www.nfaa-archery.org>
- This is a popular forum that includes a FITA and Collegiate forum. (Archery Talk) <http://www.archerytalk.com/vb/>

Tournament Websites:

Provides a flavor of a tournament or simply the results;

- USA Archery tournament results <http://www.usarchery.org/usarchery/html/Results.html>
- Arizona Cup <http://www.arizonacup.com>
- Texas Shootout <http://recsports.tamu.edu/archery/>
- Gold Cup <http://www.njarchery.org/usagoldcup/index.shtml>
- 2005 USIACs story http://www.clarkesinclair.org/USCollegeArchery/usiacleague2005results.html#USIAC_Awards
- 2006 USIAC at UCLA <http://www.studentgroups.ucla.edu/archery/usiacleague/>

Experienced Tournament Hosts:

These are the best resources you can find. Their experience is priceless and they can give quick answers to issues you have been trying to resolve for days.

- Michael Rael, 2006 USIAC Tournament Director mrael@ucla.edu
- Lloyd Brown is a Collegiate archery experienced supporter and coach. lloydsboat@aol.com
- Sheri Rhodes, contributor to the FITA organizers manual among other things srmiv@aol.com
- Kathy Eissinger Veteran Texas Shootout Tournament Director utahtxag@yahoo.com
- Frank Thomas, Texas A and M, Texas Shootout f-thomas@hlkn.tamu.edu
- Bob Ryder, JMU Collegiate Trials and Collegiate Championships bowpro@adelphia.net
- Pat Madison, 2005 USIAC Tournament, Georgia College and State University, Pjfmad@aol.com

Others:

- Tom Green, Official and Rules Committee, USA Archery tgarchery@frontiernet.net
- Kari Granville, 2006 Arizona Cup Tournament Director sundevilarchery@yahoo.com
- Bob Pian, Arizona Cup Tournament Coordinator azjoad@cox.net
- Marihelen and MJ Rogers, a lot can be learned from this couple, rogers_mj@msn.com

Don't reinvent the wheel, ask others!

Outline, Tasks:

Identify most of the task leaders:

- Field layout and equipment set up and take down.
- During tournament field crew.
- Judges, DOS, Officials.
- Registration, Target assignments.
- OR flow, Scorecards and Results Data Entry/posting.
- Leader board.
- PR, Marketing, Community Outreach.

A Tournament Director's primary goal is to find and coordinate volunteers and insure that the effort is sound.

Date and location go hand and hand:

Date must fit in with the tournament and school calendars.

The USIAC is typically scheduled to take place in the last ½ of May.

The Location must be reserved for the appointed time.

Star FITA:

Once the tournament dates and location are awarded register the tournament as a STAR FITA World records and qualifying scores can be achieved at a STAR FITA. (As of 2006 \$50)

Location:

The range must be large enough space. The practical minimum outdoor size is 100 cm (40" per archer) to allow for spotting scopes on the line. (80 cm (32") is the minimum size and works well for indoor tournament.) The only way to know that the field is large enough is to measure it yourself. The rough area needed for a 50 target tournament of 200 archers is 300 feet wide including side safety areas plus practice area by 400 feet deep PLUS rear 120 feet deep safety area. Other items of consideration:

- Field near where the archers can readily drive to and from the range to homes or hotel.
- Access, cars and transporting equipment including bow cases.
- Parking nearby.
- Restrooms (port a potties) near the archers.
- Archers seating, shade, equipment area

- Waiting line, shooting line, target line, # of target space
- Side and rear safety area and protection.
- Canopies outdoors
- (Lighting indoors)

Liability Insurance:

Typically the school or public entity or field owner require proof of insurance.

Here is a summary of the insurance the NAA provides its clubs

<http://www.usarchery.org/files/Insurance%20Summary.pdf>

Here is a link to the NAAs club liability insurance information including insurance waiver with additional insured request form: <http://www.usarchery.org/files/Insurance%20Summary.pdf>

Risk Assessment:

Typically the school or public entity or field owner will seek events safety record.

Here is an example of a compilation of information used to obtain permission to “shoot on campus”:

(www.sundevilarchery.com) <http://www.sundevilarchery.com/uploads/Risk%20Assessment%20redact.doc>

\$\$\$:

It is essential that the tournament host benefits from hosting the event in some way. Ideally University or College would provide financial support in return for recognition and support of the club and community.

Typically the tournament entry fees must pay for everything. Banquet, BBQs and souvenir shirts etc. can be a separate additional fee but providing the banquet as part of the fee encourages full participation.

A “spread sheet” is the best way to account for everything. Here is a sample excel tournament cost spread sheet that can be modified for a particular tournament.

(azjoad.com) http://www.azjoad.com/main/forms/tournament_expense_template.xls

USAT qualifying tournament entry fee is a good example of what a comparable entry fee might be. (As of 2006 \$75 to \$100) Note that the more archers you have the more affordable the tournament is for the individual archery and the more worthwhile the tournament will be for club.

Hotels:

If a majority of the archers come from out of town, find an official tournament hotel. Ideally the hotel would be near the range, a grocery store and restaurants and offer a continental breakfast beginning early enough for the archers to eat and still get to the field on time.

Ask for the hotel to offer a rate of below the AAA rate or better yet AAPR rate to be the official hotel. A goal would be to “block” enough rooms for ¼ of the anticipated archers, ½ the field if the rate is great and the hotel close to the field. The deadline to release blocked rooms should be the day after on time registration closes. Ask for a \$5 per room night rebate to the club. Some try to get complementary room nights for an official to use instead of the rebate. “Comp” rooms range from 1 for each 20-50 room nights depending on the rate.

Ask for a meeting room that can be used for the US Collegiate Archery leadership council meetings. A classroom size space with tables and chairs is sufficient.

Also: Check on dorm rooms and campground space for availability. Be prepared to suggest other hotels should the tourney hotel become full.

Meeting space:

The USA collegiate leadership council will need a space to meet two or three times in the afternoon/evenings during the tournament. Meeting rooms close to the tournament venue or at the tournament hotel are ideal locations.

Registration and information (Internet posting):

Internet posting are the most effective and cost efficient method of circulating tournament information.

Registrations forms can be printed from PDF or “word” or they can via online entry. To date all tournaments require payment to be mailed in. Have the payments sent to the tournament directly so that registration and payment status can be monitored without delay.

The website can be simple with general information, registration form, schedule, hotel information, map to parking, the range and banquet and registered archers listing. Provide Email contact to answer questions.

Wheel chair accessibility:

Provide parking and toilet facilities as needed. Note that "chaired athletes" occupies a shooting space during the AB and CD shooting line.

BBQs:

Socialization events are important to the USIAC tourney. The BBQ is an informal get together. You can charge extra for this, but don't expect or try to make a profit.

Banquet:

The banquet is a dress up affair where the awards are presented. You can charge extra for this but don't expect or try to make a profit. The event is the last official event of the tourney.

Sponsorship:

Local businesses can be approached to SPONSOR A BALE - in return for putting their name on the fence or even on the plywood board beneath the target bale on the stand ("This target sponsored by: "Spiffy Archery") they provide the purchase price of the target bale. A banquet sponsor can help to keep the banquet cost down. Good luck!

US Collegiate Archery All American and Academic All American sponsors:

Support these sponsors by displaying their banners. Ask the person in charge of securing All American sponsors to secure the banners for you.

Award:

Awards are costly.

There are about 125 awards at \$10/award that are required, representing about \$1,250. See Exhibits

Media:

Send a press release to everyone you can think of, school newspaper sport team/club editor, metro newspaper sport/recreation editor, local TV stations morning show producers,

www.uscollegiatearchery.org, www.usarchery.org,

Here is a listing of archery magazines, (www.azjoad.com)

<http://www.azjoad.com/main/siteindex.htm#magazines>

Program:

A program helps to communication to the archers, team leaders and spectators. Typical inclusions are schedule, names of officials and volunteers, sponsors, tournament record, USADA, Code of conduct, Emergency medical information and tournament host recruiting information.

Archers bag:

An archer's bag or envelope, given out at check in may include other PR items such as coupons to local merchants, sponsor flyers, school memorabilia sticker, etc. This is a nice to have but is not essential.

Target Assignments:

The 2006 US Collegiate leadership council recommends that Indoor national's results ranking be used to assign targets. The intent is that archers of the same skill levels shoot together. Note that ideally there should not be more than one or two from the same team on a target.

80 cm target face selection at 30 meters:

At 30 meters most top archers will wish to compete in an 80 cm, 6 ring targets while some mid-skill level and beginners will wish to compete on a full 80 cm 10 ring targets. Assign targets by skill level after publishing that "At 30 meters, all will compete on individual 6 ring 80 cm targets unless all the archers on the target choose to compete on the 80 cm 10 ring target."

Scoring Software:

Do not mix leader board and official scoring data entry as the leaderboard represents unofficial results. Excel is what most use. Ask for pre-made templates from other tournaments like USAT qualifiers.

Something else, ask the “**Experienced Tournament Hosts**”

Outline, Equipment:

Target matts, Target Stands, Flags, Target Numbers, Distance Numbers, Lane Numbers, Lane and shooting lines, Sound system, Timing system. These can be borrowed if you can find a way to get them to and from their home location or you must somehow pay for the equipment. A listing of popular archery supply vendors is listed at the end of this section.

Target Matts:

Hips Targets, American Whitetail (USAT Sponsor) and others are popular target matts in north America because they are manufactured in the USA which keeps the cost down. Damage Targets are popular in Europe. Sometimes target matts can be sold as used after the tourney.

Pass Thru Protection:

Used target matts don't last forever. Method to prevent pass-thrus include putting rubber belting or archery target bag of rags or Promat Kevlar pads behind the target matts. This is especially critical in rainy areas causing arrow easily pass-thru matts. Pass-thrus greatly delay the tournament.

Target Stand:

Rope and stake the target stand to the ground to prevent tipping over during windy conditions. (TSA) <http://www.texasarchery.org/Documents/ScottStand/ScottStand.pdf>
Moving and staking the targets before and during the tournament is a volunteer intensive effort.

Target Faces:

FITA licenses targets manufacturers. Maple Leaf Press manufacturers target faces in the USA. There are others in Europe. Take time review each part of the tournament to add up all the types of targets and quantity. Note that you will need practice targets and extras. It would be irresponsible to conduct a tournament without sufficient target faces.

Target Face Pins:

Plastic capped nails 1.5 to 2 inch long have become the USA tournament standard.
200 archers x 5 pins per archer = 1000 pins.



Clipboards:

Assume that each archer will need a clip board, which is the case during the first OR match. Extra clip boards are used by everyone, DOS, Judges, Registration, etc.

Bow Stands:

Optional, most have their own bow stands for outdoor tournaments

Back numbers:

Back numbers give the archers a sense of importance to the event. The typically include the name of the tournament, year and number. The can be professionally printed Tyvek type or printed on 8.5 x 11 and inserted into a plastic sheet protector. Small safety pins must be provided to affix the back number to the back.

Scorecards:

See resources above; Send proofs of the score card to the DOS and COJ for review and approval prior to printing. Card stock is more durable than plain paper. (many archers drop their clipboard on the ground)

If rains are a possibility, have plastic bags that scorecards and clip board can fit into. (bags from vendors and or overnight mailing bags are excellent. Zip lock bags are too small, trash bags are too big.) The archers usually have their own pens and pencils for scoring.

Lane and Distance Numbers:

Distance signs at each distance help to avoid confusion at to distances when moving targets. Lane numbers should be placed 2 meters away from the shooting line on the target side.

Lane lines between each pair of targets, distance lines, 3 meter line, shooting line, 1 meter team round line, waiting line:

Field lines are usually painted. Check with facility operator for mowing schedule and cuttings removal. Some permanent fields use chalk. It can take a ½ to full day to line a field.

Targets Matts, Target stands, Target Numbers, Wind Flags (outdoors), ropes and stakes:

These items are set up down range at all the distances during practice day. A practice range with a target at each of the distances should be set up to the side of the range for use during the tournament. One or two "Blank Bale" target mats are often set up to the side for archers to warm up shooting at a matt at a 3 to 5 meter distance.

Flags and Banners:

Traditionally a USA flag is flown at a tournament. Flying the state flag is appropriate also. Displaying banners from each College is a wonderful USIAC tradition. Ask each club including one person clubs to bring a school banner or flag. Display the banners on a fence or elsewhere that does not obstruct the view.

Director of Shooting Stand:

Canopy, Table with PA and Timer and a chair. The DOS is usually in the middle of the field when the DOS is needed to coordinate other activities. The DOS can be at one end of the field when the DOS strictly controls shooting activity.

Officials Canopy and Shade:

Canopy and table for judges to meet and to take breaks. Provide a table size umbrellas, staked down for each judge and a chairs at the judge's position along waiting line. Move the umbrella to the Olympic round judging locations.

Check In Canopy, First Aid:

A place for a lost and found, medical technicians and volunteers. Table and chairs. This is a place for the volunteers to eat their lunch also.

Sound System:

Provide a sound system that can reach each end of the field without blasting the ears out of those near the speakers. A system where there is a PA speaker in the middle and each end of the field is ideal. Music is often played between ends to help keep the energy up. A back up sound system can be a bullhorn.

Timing system:

A digital Timer is best. Minimum 8" high digits (20cm). Try to borrow a timer. Make the control wire is long enough and become familiar with the operations. Ideally there would be a back up timing system. Red, yellow and green flags should be standing by for emergency shooting control.

Power:

Test the full set up to make sure the power is not overloaded. For outdoor tourneys secure and test a back up generator also.

Chairs:

If the tourney is for the local community, ask that each archer bring their own chairs. If the archers are flying in or are driving in from a long distance provide a chair without side arms for each archer and official. Chairs can be rented or borrowed.

Spectators Seating:

Spectator bleachers are rarely provided. Providing spectator seating is essential if the tournament is to attract spectator interest.

Shade and Rain Canopies (outdoor):

If the tourney is for the local community, ask that each archer bring their own canopies. If the archers are flying in or are driving in from a long distance provide sun and rain protection canopies. A rule of thumb is to provide 10 feet deep canopies that cover 50% of the length of the shooting line. Canopies need to be staked down. The 10' x 20' 6 to 8 legged canopies seem to be the most popular because of cost.

Restrooms:

If portable potties are used, distribute them evenly across the field perhaps 50 to 100 feet behind the archers seating area. If the facilities are farther away, plan on providing extended breaks to allow for the extended travel time. A ratio of 1 to 20 (1 to 25 in a pinch) is needed if the archers will be on the field in the AM and PM. A ratio of 1-40 is fine for a ½ days event. Have the portable potties emptied every day during not tournament hours. Provide signage to designate male and female restrooms.

Trash Cans:

A 55 gallon drum type trash can for each 20-25 archers is adequate. Plan on emptying the cans every day.

Drinking water:

Drinking water in 10 gallon coolers with disposable paper cups is fine. One cooler for each 20-25 archers is adequate. Ice in the cooler is nice.

Food and Snacks:

Offering food and snacks is a great service to the archers. If you plan on selling Gatorade, bottled water, apples, bananas and lunch, let the archers know well in advance so they can plan on buying at the field. Soda is good for the spectators, too. Some tournaments provide food to the officials, judges and volunteers.

Equipment Contacts:

The following is partial listing of equipment contacts. Please submit contact information for others.

Everything, Target mats, Target faces, etc.:

Lancaster Archery Supply, 2195-A Old Philadelphia Pike, Lancaster, PA 17602, (717) 394-7229
www.lancasterarchery.com (USAT Sponsor)

General Archery Supplies: **Kinseys Outdoor**, Mailing Address: 1658 Steel Way Drive, Mount Joy, PA 17552, Phone (717) 653-5524 www.kinseysoutdoors.com/archery

General Archery Supplies: **Hall's Archery**, 291 West Middle Turnpike, Manchester, CT 06040, Phone (860) 646-4565

Target Mats: **American Whitetail**, Al Reinhart, 8478 East SR 62, Ferdinand, Indiana, 47532, Phone 1-888-233-1976 www.archerytargets.com. (USAT sponsor)

Target Mats: **Hips Targets**, Darren Brown, 2922 N. Pan Am Expressway, Suite B, San Antonio, TX 78208, Phone 1-800-979-0915, www.hipstargets.com. (Texas Shootout Sponsor)

Target Mats: **Danage Targets** are popular in Europe <http://www.danage.dk/engelsk.htm>

Target Faces: **Maple Leaf Press**, Doug Patterson, 1215 Beechtree Street, Grand Haven, MI 49417, Phone: 616-846-8844

Target Matt Pass thru Protection:

Protektor Model, 1-11 Bridge Street, Galeton, PA, 16692, Phone (814) 435-2442,
<http://www.protektormodel.com/target.htm>

Electronic Timer, **Sportable Scoreboard** ST-15, Phone 1-800-323-7745
<http://www.sportablescoreboards.com/scoreboards/multisport/st-15.html>

Outline, Staff:

Judges:

General: Secure a quality Chairman of Judges and delegate the Officials to the COJ.

As of 2006, judges are paid from \$25 for a ½ day up to \$125 for a full day.

Listing of registered judges and other judge's information.

(USA Archery) <http://www.usarchery.org/usarchery/html/Judges.html>

Here are some judge's prep and judges meeting checklists.

(azjoad.com) <http://www.azjoad.com/main/siteindex.htm#SampleForms>

USIACs: The NAA pays for the judge's daily fee which typically does not cover all of the judge's expenses. The more you can provide them such as lunches, lodging and transportation, the better judges you will attract and the smoother your tournament will run.

Director of Shooting:

The DOS do not need to be a registered judge. Look for someone that knows tournament process, can work a timer, blow a whistle and speak clearly. DOS are usually paid like a judge.

First Aid:

Sometimes the University has a volunteer source for medical assistance. Directions to the nearest hospital emergency room and emergency phone number "911" should also be published and posted.

USADA Chaperones:

USADA often needs escorts at least 18 years old. Look for people that need volunteer hours like College service club members. Schools of medicine, sports medicine and physical therapy may give credit for being a chaperone. Public utilities like gas, phone, and power companies often encourage their employees to volunteer.

Reserve a room near the field with a restroom that you can cancel as soon as you can.

Here is the USADA website: <http://www.usantidoping.org/>

Field Crew duties during tournament:

Set up timer clock, sound system.

Help move and stake down target stands at distance changes.

Keep water cooler full.

Keep generators going.

At the end of the day, put chairs back in place.

Put up canopies in the morning then take down canopies and umbrellas that maybe damaged by overnight winds and storms.

Put up and Put away timer and sound system that maybe vandalized or damaged over night.

Put away paper work.

Field crew equipment:

Hammers for staking.

Wagons to move equipment

Gloves

Extra rope and stakes.

Scoring Data Entry Team:

Distribute score cards on clip boards.

Collect scorecards and clip boards each day.

Enter data for seeding and web posting.

Leader board:

Every other end (or every third end for a new crew) is a reasonable goal. A white board and dry erase markers are fine so long as rain is not expected. Poster paper works too. Sheets of paper with archers name, end # and score is all that is needed and can be used over and over again. The sheets are passed out at the target and then collected before the archers return to the line.

This is a volunteer intensive effort.

Outline, Tournament Schedule:

After the field is set up the fun begins...

Day Zero

- Field Set up

Day One

- AM final set up
- Judges inspect field, have 90 meter measuring tape on hand.
- 12 Noon Official Practice: With target set up at every distance, archers can shoot where ever they choose. There is a lot of socialization and activity. Check in can take place along with equipment inspection. Only ½ the
- 5:00 PM Opening Ceremony: Opening ceremony typically consists of each team marching in with its banner. It is appropriate to play a fanfare as the teams march. The national anthem is then played or sung by a school band, choir or soloist. The welcoming speech may include thanking the archers to coming and the staff for taking part plus announcements if needed.
Group Photo
- 7:00 PM Informal social gathering or BBQ

Day Two

- 7:30 AM Late check in and equipment inspections
- 8:00 AM Official practice
- 8:45 AM Announcements, mount tournament faces
- 9:00 AM First Distance
- 11:00 AM Lunch
- 12 Noon Second Distance
- 3:00 PM Lotto Team Rounds
- 5:00 PM End of day
- Secure Field

Day Three

- 8:00 AM Official practice
- 8:45 AM Announcements, mount tournament faces
- 9:00 AM Third Distance
- 11:00 AM Lunch
- 12 Noon Fourth Distance
- 3:00 PM Official Team Rounds
- 5:00 PM End of day
- Secure Field

Day Four

- 8:00 AM Official practice
- 8:45 AM Announcements, mount tournament faces
- 9:00 AM Olympic Rounds
- 12 Noon reset field, mount new target for medal matches
- Secure Field
- 5:00 PM End of day
- 7:00 PM Banquet
- 8:00 Awards Ceremony at Banquet hall.

Day Five

- Take Down Field

End

Exhibits:

Registration form template:

(Insert)

Sample Press Release:

The 20() US Intercollegiate Archery Championship, USIAC, will take place (Location, City, State) on (Day of the week and Date). Over (150) of the nations best archers and teams will be compete. At stake are the team and individual collegiate archery championships as well All American honors. (A quote such as "The best archers from around the country will compete here.") said (Tournament Director's Name) of the (Club affiliation). (Quote about the local team such as "The Mascot team will be on our home field, experience with the weather conditions especially the wind is a great advantage.") Admission to spectators is free. Collegiate archers compete nationally and internationally including the World Championship and in the Olympics.

Award Summary:

This section is to be updated in the future.

Top New Archers:

Top Finishers:

Team Round Awards:

Coed Team Awards:

Overall team awards:

Overall mixed team awards:

All-Americans:

Coach of the Year (Margaret Klann Award):

Archery Academic All-Americans