

2009 ASAA Tournament Bid Instructions

The Arizona State Archery Association (ASAA) is pleased to invite your organization to bid on Arizona NAA Sanctioned Events, organized by the Arizona State Archery Association (ASAA). Bids will be accepted 2 months before the shoot for indoor tournaments and 3 months before the shoot for outdoor tournaments, with the exception of the Arizona Cup. Bids for the Arizona Cup must be submitted 45 days prior to the NAA's due date for USAT qualifiers.

To be considered as a hosting organization, please fill in the bid form completely and submit by email or mail to the ASAA by the closing date. In addition to the form you may submit photographs and or additional comments. *Note that the ASAA may, at its discretion, award a tournament bid prior to the published closing dates as circumstances arise, such as a range reservation deadline.* Contact the ASAA prior to tournament bid preparation to check the status of a tournament award. Letting the ASAA know early that you intend to submit a bid by emailing mcullumber@cox.net is always helpful and lets the committee know to be on the look out for it.

If you have any questions, please contact the ASAA Vice-President (Tournament Coordinator), mcullumber@cox.net. Note that ASAA/NAA clubs are encouraged to create and host other events such as the Fall Star FITA or create their own event, in an effort to provide FITA indoor and outdoor events throughout the year. Posting of NAA/NFAA/ASAA club events on the www.azarchery.com is always invited and welcome.

The ASAA Board will review and select the successful proposal. If a suitable bid is not offered and accepted by the closing date, the ASAA may consider late bids or choose to host the event.

Download the Word Version or the PDF Version of the Bid Form and the sample spreadsheet. Forms are posted on www.azarchery.com

If you have not hosted a tournament before, you may find this NAA document helpful: <http://www.usarchery.org/files/How%20to%20run%20a%20star%20fita.pdf>

Note: All Championship tournaments must be registered and run as a Star Fita event, with the exception of the State Field.

Filling out the Bid Form:

1. Fill out the form completely with as much information as possible. You can type directly on the Word form and then email it to mcullumber@cox.net or print out the PDF form, fill it out, and mail it to:
ASAA, 8681 East Via de Negocio, Scottsdale, AZ 85258, Attn: Tournament Committee
2. State clearly how you are going to organize and run the tournament. Are you partnering with another club? Who is going to do what?
3. Who are your tournament director and judges? If the club needs help with officials, ask for assistance.
4. Include a copy of an expense sheet of how the tournament is funded with the proposed registration fee. ASAA can provide you costs for target faces and rental fees for target stands and target mats. A sample spreadsheet is available with the tournament bid forms at www.azarchery.com
5. What is your proposed entry fee? Are there other fees that the archer will be expected to pay?
6. What type of awards will be handed out and to whom? Please give an idea of the quality of the award. A link to a website or a photo is helpful.
7. If the tournament is not at an established archery range, include a sketch of how the field will be laid out including safety zones.
8. It is the policy of the ASAA that the Tournament Director needs to be in attendance during the Tournament.
9. A goal of the ASAA is to encourage tournaments that are high quality, well organized and is a memorable experience for the archer, while also being a good value for the archer.
10. Registration Forms/Waivers and ASAA Web Posting shall also be reviewed by the ASAA.
11. It is the goal of the ASAA for tournaments to be financially self sufficient without deficit funding by the ASAA.

Championship Tournaments and Profit Split with the ASAA:

The ASAA receives very little funding, sometimes none, from NAA membership fees. The ASAA needs income for upkeep and replacement of equipment and Association expenses. It has been the policy in recent years for the ASAA to split the tournament profit with the hosting club for the following State Championship tournaments. If the hosting club is a partnership, then the partnership shares the club profit, without diminishing the ASAA portion. The ASAA charges a rental fee for the use of target stands and target mats and this is considered a tournament expense.

Tournament income sharing is as follows:

1. Arizona State Indoor and Outdoor Championships (*Split is 50-50, Club-ASAA*)
2. Arizona JOAD Indoor and Outdoor Championships (*Split is 50-50, Club-ASAA*)
3. Arizona Field Championship (*Split is 50-50, Club-ASAA*)
4. Duel in the Desert Trials (*Split is 50-50, Club-ASAA*)
5. Duel in the Desert – when in Arizona (*Split is 50-50, Club-ASAA*)
6. 2009 Arizona Cup shall be hosted by the ASAA and is the main fund raiser for the ASAA.
7. All other tournaments are 100% profit to the club. If ASAA equipment is to be utilized, then a rental fee is required.
8. If the club runs a fund raiser at the above events such as a raffle, novelty shoot, or food booth, those funds are not part of the tournament profit and are not subject to the split. Any vendor expenses shall be paid by the vendor and not the tournament.

Remember that profit is only shared with the ASAA for State Championships and the Duel Trials and Duel Tournaments. Clubs can create and run as many other tournaments as they want. **The State Championship Tournaments and the Duels are meant to serve the ASAA archery community at large.**

What are direct tournament expenses that are paid by the tournament prior to the Tournament Profit Split:

1. Judges and DOS fees
2. Range fees charged by a government or business to use their facility.
3. Target butt/stand rental or purchase
4. Target faces
5. Scorecards
6. Portable toilets rental or servicing
7. Awards
8. Star Fita registration

What are costs that are to be assumed by the Club as normal hosting expenses as part of their after split portion:

1. Field Set up costs
2. Administration of the Tournament
3. Any compensation to their club's members or others for labor or registration (Club's option)

What are costs that are to be assumed by the ASAA to be paid for by these collective tournament proceeds:

1. Obtaining replacement target mats and stands
2. Maintaining wind flags, target numbers, clip boards and other tournament incidentals
3. Maintaining the Timing devices and the Sound Systems.
4. Storage of the ASAA's equipment
5. Maintenance and operation of the ASAA website where clubs can have information posted at no charge.
6. Board duties as defined in the ByLaws.
7. Mailings as necessary.
8. Receipts and deposit of registration funds, if club does not have a bank account.
9. Duel in the Desert uniform shirts and Duel registration as determined by the Board on a year by year basis dependent on the ASAA financial status.
10. Maintaining membership in the National Archery Association.

2009 Proposed Tournament Dates and Bids Due

(All dates are approximate and subject to change.)

All interested groups should submit a bid or inform the ASAA of their intent to bid for a listed event postmarked by the "Bids Due" deadline.

Arizona JOAD Indoor Championship:

Tournament Date: January 10, 2009 (Could be associated with ASAA State Indoor on a different date)
Bids Due: November 10, 2008

Arizona State Indoor Championship:

Tournament Date: Jan. 24 - 25, 2009
Bids Due: November 24, 2008*
(Embry Riddle is considering a bid)

Arizona State Outdoor Championship:

Tournament Date: March 28 – 29, 2009
Bids Due: December 28, 2008
(Tournament to be held in conjunction with the 2009 BASF Expo)

AAE Arizona Cup:

Tournament Date: April 8 – 12, 2009
Bids for the 2009 AZ Cup were submitted to the NAA in the Spring of 2008 and has been awarded to the ASAA. The ASAA Board reserves the right to award or assign all or part of the tournament hosting to facilitate the FITA invitation and extensive tournament preparation process. Volunteers and clubs are always needed to help with all aspects of the AZ Cup.

Arizona JOAD Outdoor Championship:

Tournament Date: April 18 - 19, 2009
Bids Due: January 18, 2009
(Papago FITA Archers is considering a bid)

Arizona State Field Championship:

Tournament Date: Oct. 10 - 11, 2009
Bids Due: June 10, 2009

Duel in the Desert Trials:

Tournament Date: Oct. 3 - 4, 2009
Bids Due: July 3, 2009

Other Tournaments:

ASAA equipment is available for rental. Targets and stands rent for \$5 per set per day. Target faces may be available for purchase from the ASAA. ASAA equipment is intended to facilitate clubs and individuals to provide training and competition opportunities. Transportation and safekeeping of borrowed equipment is the responsibility of the borrower. The ASAA can provide detailed information and help in running an event or tournament. Contact a board member.