

Constitution of the Arizona State Archery Association

ARTICLE I

The name of this organization shall be “Arizona State Archery Association”, and indicated in abbreviation as ASAA.

ARTICLE II

The purpose of the ASAA shall be to perpetuate, foster and direct, through a program of encouragement, development and education, the practice of target archery in the State of Arizona in accordance with the high spirit and honorable tradition of the most ancient sport. The ASAA shall become an affiliated organization of the National Archery Association of the United States, following the NAA programs and rules.

ARTICLE III

To accomplish the purpose expressed in Article II, the ASAA shall engage in the following activities, and may engage in others, as may from time to time seem expedient.

- (a) Establish and conduct clinics, demonstrations, workshops and seminars.
- (b) Assist and encourage individuals and organized groups in the practice of archery.
- (c) Encourage membership.
- (d) Hold annual tournaments and establish a yearly tournament schedule.

ARTICLE IV

MEMBERSHIP

1. ASAA membership classes shall generally follow the NAA membership structure and be organized at the discretion of the ASAA Board of Governors to implement the intent. This provision shall in no way inhibit the ASAA from incorporating other organizations into the ASAA.
2. Honorary membership, with exemption from regular dues, may be granted for exceptional merit and service, upon recommendation by the Board of Governors and by a majority vote of the membership at an annual meeting.
3. Life membership, with exemption from regular dues, shall be granted to anyone by the Board of Governors for meritorious service.
4. The Board of Governors may suspend or expel any member for any reason considered detrimental to the ASAA, however the member may be reinstated upon appeal, if approved by a majority vote of the Board of Governors at a special meeting called for that purpose.
5. Out-of-state membership shall be non-voting.

ARTICLE V
BOARD OF GOVERNORS

1. Subject only to the provisions of this constitution and to such action as maybe taken from time to time by the ASAA membership, the voting members of the Board of Governors shall control and manage the activities, policies, and property of the ASAA.
2. The Board of Governors shall consist of members on a rotating basis elected by the membership. All nominees for election to the Board of Governors must meet the residency requirements as outlined in the By-Laws.
3. The officers of the Board of Governors shall be chosen by the Board from its seven elected members. The vote shall be taken as soon after the election as practical, but not to exceed thirty (30) days. Any vacancy in these offices occurring out of due course shall be filled in the same manner.
4. The Board of Governors may, at any time, take a mail or email or similar vote, on ballots submitted to the members by the Secretary at the direction of the President. Twenty-one days after the mailing of the ballots the Secretary shall count the ballots received and shall record as affirmative the votes of those members of the Board who have not returned their ballots. A majority vote taken shall decide the question. The Secretary shall submit the record to the President, who shall thereupon declare the result of the vote as the official act of the Board.
5. The Board of Governors shall meet at the call of the President, and at such meetings a majority of the total number of Board members in person shall constitute a quorum. Members unable to attend may be represented by proxy. An agenda shall be furnished to the Board members three days prior to any called meeting and proxies may be used on matters covered by the agenda. A majority vote of those present or voting by proxy shall decide matters on the agenda or new matters requiring immediate action, but all other matters shall require the approval of at least four voting members, and any action otherwise taken shall be subject to approval by a majority of the entire Board under the provisions as set forth in Paragraph 4.
6. Any elective office of the ASAA, including membership on the Board of Governors, vacated out of course, shall be filled by the Board and the officer thus chosen shall hold office until a duly elected successor shall take office.
7. Committees with specific assignments may be appointed from the ASAA membership by the President upon approval of the Board of Governors. Such committees shall report to the President who shall submit their findings to the Board for action.

ARTICLE VI
OFFICERS AND DUTIES

1. The officers of the A.S.AA shall be;
 - President, who shall also serve as President of the Board of Governors.
 - Vice-President, who shall also serve as Vice-President of the Board of Governors.
 - Secretary
 - Treasurer (the offices of Secretary and Treasurer may be held by the same person)
 - 3 members at large
 - The Arizona JOAD Coordinator and immediate past President, voting or non-voting depending on their elected Board term status.

2. The President of the Board of Governors shall preside at all meetings of the Board and business meetings of the ASAA, appoint standing and special committees upon approval of Board of Governors, and initiate and develop activities of the Board which will accomplish the purposes of the Association, as set forth in Article II

3. The Vice-President of the Board of Governors shall officiate when the President of the Board of governors is unable to serve.

4. The Secretary shall keep all records of the ASAA and of the Board of Governors, serve notices of meetings, conduct correspondence, and take a vote of the membership by mail or email when so instructed by the Board of Governors. The Secretary shall also inform the membership of official actions of the Board of Governors when required by them to do so, make a report at the annual meeting, and perform other duties generally required of a secretary.

5. The Treasurer shall receive all monies of the ASAA and deposit them in the name of the Association in depositories approved by the Board of Governors, keep accurate accounts of all such transactions, present a report at the annual meeting, which shall have been audited as directed by the Board of Governors, and shall, in general, perform the duties incident to the office.

ARTICLE VII
ELECTIONS: TERMS OF OFFICE

1. Initially, all members of the Board of Governors were elected. The three members so elected with the three highest number of votes served a two year term. The other four members served a one year term. In subsequent years, either three or four members are elected and serve two year terms.

2. Candidates for the vacancies occurring on the Board of Governors may be nominated any time prior to the election.

3. The election of the members of the Board of Governors shall take place by mail, email or at the ASAA annual membership meeting.

4. The Secretary and Treasurer, whether one or two persons, shall be selected by the Board of Governors and shall continue in office until resignation or removal by the Board of Governors.

ARTICLE VIII
FEES AND DUES

- I. Annual dues for the membership shall be set at the discretion of the Governing Board.
2. Fees for annual tournaments, or for participation in tournament events, shall be established by the Tournament Committee with the approval of the Board of Governors. Insofar as possible, tournament expenses shall be kept within tournament income.

ARTICLE IX
AMATEUR AND PROFESSIONAL DIVISION

The ASAA shall recognize and provide for Amateur and Professional Divisions if deemed appropriate by the Governing Board.

ARTICLE X
ALTERATIONS AND AMENDMENTS TO THE CONSTITUTION

The Constitution may be altered or amended at an annual meeting of the ASAA by a two-thirds vote of the members voting, if the proposed changes have been made available for review on the internet and/or mailed to the membership at least (30) days before the annual meeting. It may also be altered or amended between the annual meetings by a two-thirds vote of the members voting on ballots submitted to the members by the Secretary at the direction of the Board of Governors, provided the proposed changes were available for review on the internet and/or mailed to every member at least twenty-one days before the vote is counted. The Constitution may not be altered or amended in any other way.

ARTICLE XI
DISSOLUTION OF THE A.S.A.A.

In the event of dissolution of the ASAA, the assets shall be distributed among the educational institutions within the State of Arizona that provide archery programs. The Board of Governors shall decide how the assets are to be distributed.

BY-LAWS

ARTICLE I

ANNUAL MEETING

1. The Governing Board shall select the date, time and location of the Annual Meeting and notify the membership by internet posting and/or by mail/email at least 30 days prior to the meeting date.

2. The order of business at the annual meeting shall be:

Reading the minutes of the last meeting.

Report of the Board of Governors.

Report of the Secretary and Treasurer.

Report of the nominating committee.

Old Business.

New Business *

Adjournment.

*All new business to be brought before the meeting shall not be addressed without the consent of the majority of the Board present. The President shall have authority to limit or end debates on any matter not so filed.

ARTICLE II

COMMITTEES

1. The President of the Board shall, upon approval of the Board of Governors, appoint such Committees, as may be deemed advisable, to hold office for the term ending December 31, whose duties shall be to make investigations, recommendations, proposals, and reports to the President of the Board on all matters falling within the field of their assignments.

2. The President of the Board, with the approval of the Board of Governors, shall appoint the Tournament Committee. The Tournament Committee shall oversee all ASAA sanctioned Tournament Directors and Tournaments.

3. Any member of the ASAA may serve on more than one committee.

4. The Chairman of any committee may, upon approval of the President of the Board of Governors, appoint any or all of the members of the Committee.

ARTICLE III

MEMBERSHIP DUES

- The Governing Board shall set the dues and fees for ASAA membership.
- The Board of Governors may instate "special" membership categories as they deem appropriate as circumstances arise.

ARTICLE IV

ANNUAL TOURNAMENT: DATE, PLACE AND MANAGEMENT

1. Three Annual Tournaments to determine when and where ASAA Championships shall be held:
 - (a) An Outdoor Target Championship
 - (b) An Indoor Target Championship
 - (c) A Field Championship
2. The Board of Governors shall decide where the Annual Tournaments will be held in sufficient time to allow the membership to reasonably be able to schedule their participation.
3. The Tournament Committee shall, subject to the guidance and approval of the Board of Governors, arrange and manage all details of the annual tournaments with each tournament director.
4. The Annual Championship Tournaments shall follow the rules and regulations of the NAA. The same rounds, events, and archery activities shall be held each year and any changes in the regular program shall have received prior approval of the Board of Governors.
5. Only members of the ASAA in good standing, may participate in Championship Tournaments. Guest divisions may be provided for non-members. See also Constitution Article IV, Paragraph 5.

ARTICLE V

TOURNAMENT RULES

- Annual Championship tournament competition shall be in accordance with official NAA Tournament Rules. Other tournaments shall be conducted as deemed appropriate by the Board.

ARTICLE VI

ANNUAL TOURNAMENTS: PRIZES, TROPHIES & TOURNAMENT RECORDS

1. The Secretary, assisted by the Trophy Committee, shall be the custodian of all prizes and trophies of the ASAA, and shall keep a record of them. This includes the names of donors, the conditions of governing their award and the names and score of those who won them.
2. Archers awarded temporary custody of prizes and trophies, shall give a written receipt for them and shall be responsible for their return, in good order, to the local awards chairman of the sponsoring organization for the coming tournament, at least four weeks before the tournament.
3. The Board of Governors may authorize or provide for such trophies or other awards as they may deem proper for all divisions of the ASAA or they may change or retire at any time any awards which they feel should be discontinued.
4. The Secretary shall keep all the official tournament records.

ARTICLE VII
CHAMPIONSHIPS & TITLES

1. All titles shall be recorded and dated as of the year in which they are won, but they shall be held until the next annual tournament, even though that may be more than one year later.
2. There shall be a Champion Archer in each division of each Championship Tournament. The Champion Archer shall be the archer having the highest score in his/her respective division.

ARTICLE VIII
AFFILIATED CLUBS

1. Any regular organized archery club whose members live geographically near each other so that they meet reasonably often for practice, may apply to the Secretary of the ASAA for affiliation and may be accepted by approval of the Secretary and the President of the Board of Governors.
2. Membership in an affiliated club does not convey individual membership in the ASAA.

ARTICLE IX
CLASSIFICATION SYSTEM

- The classification system of the ASAA shall be that of the NAA. Other systems maybe applied on a case by case basis as deemed appropriate by the Board.

ARTICLE X
RESIDENCY REQUIREMENIS

Residency requirements for election to the Board of Governors and/or becoming an ASAA Champion shall be:

- 3 month prior residency
- Local address on NAA membership and/or a valid Arizona driver's license (except for military personnel).
- Full-time college students representing Arizona shall be considered residents.

ARTICLE XI
ALTERATIONS AND AMENDMENTS TO THE BY-LAWS

These By-Laws may be altered or amended at an annual meeting of the ASAA by a two-thirds vote of the members voting, if the proposed changes have been made available for review including on the internet and/or mailed to the membership at least (30) days before the annual meeting. They may also be altered or amended between the annual meetings by a two-thirds vote of the members voting on ballots submitted to the members by the Secretary at the direction of the Board of Governors, provided the proposed changes were available for review including on the internet and/or mailed to every member at least twenty-one days before the vote is counted. The By-Laws may not be altered or amended in any other way.

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